

From: [Cody, Emily](#)
To: [Casado, Ana](#); [Quinzon-Bonello, Rosario](#)
Cc: [Romero, Eugenia](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#); [Cody, Emily](#)
Subject: Engineering 1300
Date: Friday, June 10, 2022 3:16:00 PM
Attachments: [image001.png](#)

Good afternoon,

On Thursday, May 12, the Arts and Humanities Panel 2 of the ASC Curriculum Committee reviewed the course proposal for Engineering 1300. Please find below the Panel's feedback for the course.

The Panel did not vote on the proposal as they would like the following points addressed:

- The Panel asks that the syllabus include the items in bold on ASC's syllabus elements page (<https://asccas.osu.edu/curriculum/syllabus-elements>). For example:
 1. A weekly topical outline of course meetings, including topics to be covered, readings, film screenings, and homework (the Panel wants a sense of how much work is required of students);
 2. Grading information/breakdown for the course indicating the percentage of the weight for each assignment; and
 3. The statements of Academic Misconduct and Disability Services.
- The Panel recommends that other information such as instructor's name, date, and time of class is included in the syllabus.

I will return Engineering 1300 to the department queue via curriculum.osu.edu in order to address the Panel's requests.

Should you have any questions about the feedback of the Panel, please feel free to contact Eugenia Romero (faculty Chair of the A&H2 Panel; cc'd on this e-mail) or me.

Best,
Emily



Emily K. Cody, Ph.D.

Curriculum and Assessment Assistant

ASC Curriculum and Assessment Services The College of Arts and Sciences

306 Dulles Hall, 230 Annie and John Glenn Ave., Columbus, OH 43210

614-247-9106 Office

cody.50@osu.edu / asccas.osu.edu

Pronouns: she/her/hers / Honorific: Dr.